

PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE

Wednesday, 17 January 2018

**Minutes of the meeting of the Projects Sub (Policy and Resources) Committee
held at the Guildhall EC2 at 10.00 am**

Present

Members:

Sir Michael Snyder (Chairman)	Marianne Fredericks
Hugh Morris (Deputy Chairman)	Christopher Hayward
Deputy Keith Bottomley	Deputy Catherine McGuinness
Karina Dostalova	James Tumbridge

Officers:

Peter Lisley	- Town Clerk's Department
Alistair MacLellan	- Town Clerk's Department
Paige Upchurch	- Town Clerk's Department
Rohit Paul	- Town Clerk's Department
Sarah Baker	- Town Clerk's Department
Jennifer Ogunleye	- Town Clerk's Department
Caroline al-Beyerty	- Deputy Chamberlain
Matt Gosden	- Chamberlain's Department
Paul Wilkinson	- City Surveyor
Pater Young	- City Surveyor's Department
Carolyn Dwyer	- Director of the Built Environment
Richard Steele	- Director of Built Environment
Iain Simmons	- Director of Built Environment
Ian Hughes	- Director of Built Environment
Simon Glynn	- Director of Built Environment
Dave McGinley	- City of London Police
Pauline Weaver	- City of London Police
Anthony Cairney	- City of London Police
Martin O'Regan	- City of London Police
Charles Griffiths	- City of London School
Colin Buttery	- Director of Open Spaces
Jacqueline Eggleston	- Open Spaces Department
Paul Murtagh	- Community and Children's Services Department
Ellie Ward	- Community and Children's Services Department
Simon Cribbens	- Community and Children's Services Department

1. APOLOGIES

Apologies for absence were received from Sir Mark Boleat

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations of interests.

3. **MINUTES**

RESOLVED – That the public minutes and summary of the meeting held on 11 December 2017 are approved as an accurate record.

4. **GATEWAY APPROVAL PROCESS**

RESOLVED – That the Sub-Committee notes the Gateway Approval Process.

5. **GATEWAY 3/4 - HARMAN CLOSE - DECENT HOMES**

Members considered a Gateway 3/4 Options Appraisal (Regular) report of the Director of Community and Children's Services regarding Harman Close – Decent Homes.

- The Chairman requested confirmation as to how many units are involved and it was confirmed that there were 98 units.

RESOLVED – That Members:

- Note total estimated programme cost of £982,660 which includes fees and staff costs of £32,260 for decent homes works at Harman Close.
- Approve Option Two - authority is given for the Director of Community and Children's services to use in house staff and quantity surveyors to develop the specification and carry out procurement of a works contractor to then proceed to Gateway 5, at an estimated cost of £16,130.

6. **GATEWAY 4 - 60-70 ST MARY AXE**

Members considered a Gateway 4 Detailed Options Appraisal (Complex Route) report of the Director of Built Environment regarding 60 – 70 St. Mary Axe:

- The Chairman commented that the staff costs appeared to be very high and requested further information to be obtained in relation to the charged hourly rate compared to the typical market value for that work. Members agreed that authority be delegated to the Town Clerk to approve the report once this detail had been provided.
- The Director of Built environment informed the Members that an underspend in this area would rollover into the implementation costs. It was added that the estimates would be challenged by the relevant officers and those findings will be reported back to the Chairman.

RESOLVED – That authority be delegated to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to approve the report once further details on fees had been provided.

7. **GATEWAY 6 - CULTURE MILE POP-UPS**

Members considered a Gateway 6 Progress Report (Light) of the Director of Built Environment regarding Culture Mile Pop-ups:

- A Member commented that the fees seem high and asked which budget they were coming from. The Chamberlain confirmed that they are coming from the Cultural Hub Budget Provision.
- Members expressed some concerns over how projects such as this which involved culture could be assessed against value for money. For example, it was difficult to judge whether a project was achieving value for money in the absence of SMART objectives.
- In response to Members' comments, the Town Clerk agreed to bring Members' comments to the attention of the relevant spending committee.

Deputy Catherine McGuinness joined the meeting

- A Member mentioned a past 'hearts and sculpture' project that was similar and mentioned that it had a large start-up costs but had been successful.

RESOLVED – That the Members

- Approve the outlined 'Phase 2' (2018) of the Culture Mile Pop-ups, comprising events, installations and greening in the public realm in support of the Culture Mile.
- Approve the Culture Mile way-finding pilot subject to approval of the agreed signage system for use across the City, as set out in the Gateway 3 / 4 report entitled 'City-wide way-finding signage review'.
- Approve the funding of £470,700 to implement the Culture Mile Pop-ups as set out in this report
- Approve that officers seek any approvals, permits and consents necessary to implement Phase 2 of the Pop Ups programme.
- Note that future reports on Pop Ups will be received on an annual basis.

8. **GATEWAY 7 - COUSIN LANE - STREET ENHANCEMENTS**

Members considered a Gateway 7 Outcome Report (Light) report of the Director of Built Environment regarding Cousin Lane – Street Enhancements.

RESOLVED – That Members,

- Note the lessons learnt and authorise closure of the project.
- Authorise the return of the £103,395 underspend to the developer, under the terms of the S278 agreement.

9. **GATEWAY 7 - PAY & DISPLAY MACHINES (PARKING): EQUIPMENT REPLACEMENT**

Members considered a Gateway 7 Outcome Report (Regular) of the Director of Built Environment regarding Pay and Display Machines.

- A Member asked whether there had been an issue with card payments to which the Director of the Built Environment informed the Members that some pay and display machines were solar powered which prevented the installation of Oyster card payment equipment. Bank card payment remained possible however.

RESOLVED – That Members:

- Note that the project was now completed, and no further machine upgrades were proposed.
- Agree that cashless parking be rolled out more widely across the City following the successful outcome of the trial, and the continuing rise of payments made by mobile phone payment technology.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

12. **GATEWAY 3/4/5 - 100 BISHOPSGATE S278**

The Chairman noted that this item should have been listed in the public section as it is a public report. Members considered a Gateway 3/4/5 (Authority to Start Work) report of the Director of the Built Environment regarding 100 Bishopsgate s278.

RESOLVED – That the Members:

- Approve the adjustment of the evaluation budgets to reflect the expenditure incurred;
- Approve the implementation of the Section 278 highway works with an estimated cost of £674,060 as listed in the design summary in the main report and shown in the General Arrangement drawing;
- Delegate authority for any adjustments between elements of the approved budget to the Chief Officer in consultation with the Chamberlain's Head of Finance;
- Delegate authority for any budget increases to the Chief Officer in consultation with the Chamberlain and Town Clerk, provided there is no change to the approved scope of works and the City receives upfront funding from the developer;

- Authorise the City to sign a Section 8 agreement (S.8) with Transport for London (TfL) permitting the City to implement the works on Bishopsgate, part of the Transport for London Road Network.
- Authorise Officers to seek relevant regulatory and statutory consents, orders and approvals (e.g. Traffic Regulation Orders) as may be required to progress and implement the scheme; and
- Agree that the commencement of the Section 278 works be dependent upon full funding being first received from the developer.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

14. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 11 December 2017 as approved an accurate record.

15. **SECURE CITY PROGRAMME UPDATE AND RESOURCING**

Members considered an update report of the Commissioner of the City of London Police regarding the Secure City Programme.

16. **POLICE ACCOMMODATION STRATEGY - 21 NEW STREET BUSINESS RATES & REVERSIONARY LEASE**

Members considered a report of the Chamberlain, the Commissioner of City of London Police and the City Surveyor regarding the Police Accommodation Strategy for 21 New Street.

17. **GATEWAY 1 & 2 - ARTIFICIAL GRASS PITCH PROVISION WANSTEAD FLATS**

Members considered a Gateway 1 & 2 Project Proposal (Regular) report of the Director of Open Spaces regarding an artificial grass pitch provision for Wanstead Flats.

18. **GATEWAY 1 & 2 - 20 & 21 ALDERMANBURY - FUTURE OPPORTUNITIES**

Members considered a Gateway 1 & 2 report of the City Surveyor regarding 20 & 21 Aldermanbury – future opportunities.

19. **GATEWAY 1 & 2 - CITY OF LONDON SCHOOL FEASIBILITY STUDY**

Members considered a Gateway 1 & 2 Project Proposal (Complex) report of the Head of the City of London School and the City Surveyor.

20. **GATEWAY 1 & 2 - EMERGENCY SERVICES MOBILE COMMUNICATIONS PROGRAMME**

Members considered a Gateway 1 & 2 Project Proposal (Complex) report of the Commissioner of the City of London Police.

21. **GATEWAY 1 & 2 - POLICE TELEPHONY UPGRADE**
Members considered a Gateway 1 & 2 Project Proposal (Regular) Report of the Chamberlain regarding the Police Telephony upgrade.
22. **GATEWAY 1 & 2 - PLANNING AND REGULATORY SERVICES CASEWORK MANAGEMENT SYSTEM (PRSCMS) PROJECT**
Members considered a Gateway 1 & 2 Project Proposal (Normal) report of the Director of Markets and Consumer Protection and the Director of the Built Environment regarding Planning and Regulatory Services Casework Management System (PRSCMS) Project.
23. **GATEWAY 1 & 2 - WINDSOR HOUSE**
Members considered a Gateway 1 & 2 report of the Director of Community and Children Services regarding Windsor House.
24. **GATEWAY 3/4 - SECURITY PROGRAMME**
Members considered a Gateway 3/4 report of the Director of the Built Environment regarding the Security Programme.
25. **GATEWAY 6 - CITY OF LONDON SCHOOL FOR GIRLS REFURBISHMENT PROGRAMME**
Members considered a Gateway 6 Issue Report (Regular) of the Bursar of the City of London School for Girls regarding the refurbishment programme.
26. **GATEWAY 6 - HEALTH AND SOCIAL CARE IT ENABLER**
Members considered a Gateway 6 Progress Report (Regular) of the Director of Community and Children's Services regarding the Health and Social Care IT Enabler.
27. **GATEWAY 7 - 193 FLEET STREET - URGENT REPAIRS TO STONEMWORK**
Members considered a Gateway 7 Outcome Report (Regular) of the City Surveyor regarding 193 Fleet Street urgent stonework repairs.
28. **HIGHWAY AND PUBLIC REALM PROGRAMME - RED AND AMBER PROJECTS**
Members received a report of the Director of Built Environment regarding the Highways and Public Realm programme.
29. **OPEN SPACES PROGRAMME - RED, AMBER AND GREEN PROJECTS UPDATE**
Members received a report of the Director of Open Spaces regarding the Open Spaces Programme.
30. **TOWN CLERK'S PROGRAMME - RED AND AMBER PROJECTS UPDATE**
Members received a report of the Town Clerk regarding the Town Clerk's Programme.

31. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There was one non-public question.

32. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no items of urgent business.

The meeting closed at 11.02 am

Chairman

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